

Package 3.1 – 3.2

Home Search/ Work

Client Objective
no orientation tour in
this package and no
school appointments

Rental costs are not
negotiable



Collaboration and Execution with client

HOUSE HUNTING / SETTLING IN

- Our service comprises the complete flat/house search and associated administrative concerns and requirements of the authorities
- Real estate appointments
- Introduction to furniture/appliances purchase
- Visits to shopping areas, medical facilities
- Special interest facilities and other activities as requested

Settling In

- Help to negotiate rental conditions
- Arrange lease contract
- Assistance to understand the lease contract, no full translation is included
- Arrange banking services and deposits
- Explanation of furniture/appliances usage
- Arrange for telephone installation and utility connections
- Agree on repairs and changes and perform the handover with you
- Assistance to obtain a Swiss driving licence for the associate and the spouse
- Assistance to register an associate's privately owned vehicle in host country

Search for office space

You need a new office space for yourself and your team? We will find you a suitable office space meeting your desired specifications.